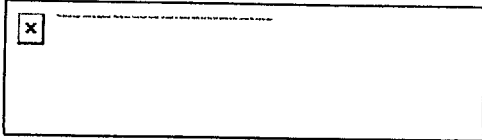


NOT PROTECTIVELY MARKED



**Licensing Department**  
 Millgarth Police Station  
 Millgarth Street  
 Leeds  
 LS2 7HX

Leeds District Licensing Department

Tel: 0113-2414023

Fax: 0113-2413123

Email:

[p.gibson@westyorkshire.pnn.police.uk](mailto:p.gibson@westyorkshire.pnn.police.uk)



18 February 2013

Mr N Purves  
 1 Oak Wood Road  
 Wetherby  
 LS22 7QY

cc. Entertainment Licensing Section. Leeds City Council, Civic Hall, Leeds. LS1 1UR.  
 cc. Ms S Warrington, 37 Main Street, Garforth, Leeds, LS25 7TS

RE: **LIBBEYS @37 LTD, 37 MAIN STREET, GARFORTH, LEEDS LS25 7TS**  
**NEW PREMISES LICENCE – LICENSING ACT 2003:**  
**POLICE – LETTER OF REPRESENTATION – 'QUALIFIED' OBJECTION:**

Thank you for submitting your application for the above premises, which was received on the 24 January 2013.

West Yorkshire Police are of the opinion that your application contains insufficient information about how you intend to meet the licensing objectives.

We therefore confirm that we are submitting a formal representation against your application on the grounds of:-

1. the prevention of crime & disorder
2. the prevention of public nuisance, and
3. the protection of children from harm.

However, West Yorkshire Police are also of the opinion that the said objectives could be met should you be prepared to incorporate certain identified measures within your operating schedule as conditions, in **addition** to what you may have offered in your application.

Please find enclosed a document which at **Part 1** contains the suggested measures which this authority considers are proportionate and appropriate to the nature of your application.

Should you be in agreement with the suggested measures then please signify this by completing and signing **Part 2** of the enclosed form and return the complete document to this office as soon as possible.

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## NOT PROTECTIVELY MARKED

Upon receipt of your consent at **Part 2**, it will be taken that you signify your wishes for the licensing authority to amend your operating schedule to incorporate the proposed measures.

Alternatively should you disagree with the proposed measures, then please complete **Part 3** and again return the complete document to this office as soon as possible.

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### **PART 1 - to be completed by the Responsible Authority:**

**West Yorkshire Police** propose the following control measures under the Licensing Act 2003 (in **addition** to those that you may have already offered), for the premises-:

**LIBBEYS @37 LTD,  
37 MAIN STREET,  
GARFORTH,  
LEEDS LS25 7TS**

Having considered the application under the Licensing Act 2003 for the above premises, West Yorkshire Police considers that the following measures are relevant, proportionate and necessary in order to promote the following licensing objectives-:

- the prevention of crime & disorder
- the prevention of public nuisance
- the protection of children from harm

Further to e-mail correspondence, I would like you to consider the proposed additional measures and revision to the hours applied for. You have indicated that you would be happy to adopt revised hours as follows:

**Supply of Alcohol – Monday to Sunday – 1000hrs x 2400hrs**

**Late Night Refreshment - Monday to Sunday – 2300hrs x 2400hrs**

**Indoor Sporting Events - Monday to Sunday – 1000hrs x 2300hrs**

**Live Music – Monday to Saturday 1100hrs x 2400hrs & Sunday 1100hrs x 2300hrs**

**Recorded Music - Monday to Sunday – 1000hrs x 2400hrs**

**Performance of Dance - Monday to Sunday – 1000hrs x 2300hrs**

**Anything of a similar nature - Monday to Sunday – 1000hrs x 2300hrs**

**Non – Standard timings are requested for Christmas Eve and New Years Eve only when licensable activities will continue until 0100hrs.**

You have also indicated that it is the intention to hire out the function room at the premises with a view to income generating and providing additional facilities for the community. In view of this I have suggested additional membership conditions, in respect of the function room only, which you have indicated would be acceptable to the venue. Please consider these carefully.

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# NOT PROTECTIVELY MARKED

## Measures / Additional measures proposed:

**No alcohol shall be sold or supplied, or entertainment offered, at any time or in any part of the club premises in accordance with this Premises Licence other than to:-**

**(a) a member of the club who may not:-**

- (a) be admitted to membership, or**
- (b) be admitted, as a candidate for membership, to any of the privileges of membership,**

**Without an interval of at least two days between their nomination or application for membership and their admission;**

**(b) a bona fide guest of such a member;**

**(c) associate members and their guests;**

**(d) Other persons than at (a) (b) & (c) attending bona fide functions, which have been organised with and authorised by the management committee of the club in advance;**

**(e) Members of visiting teams for recreational / sporting events taking place on the club premises or within the grounds of the club, together with officials and supporters accompanying those visiting teams.**

**On every occasion that the club is being used in accordance with paragraph (d) above, West Yorkshire Police will be notified of any such event by the club giving 14 days advance written notice.**

**On each occasion, the advance written notification shall provide the following information;**

- (i) The name and full contact details of the organiser of the function booked with the club, who may be requested to provide a guest list at the discretion of West Yorkshire Police,**
- (ii) Alternatively, the name and full contact details of the external promoter of the function booked with the club, who may be requested to provide a guest list at the discretion of West Yorkshire Police,**
- (iii) The date and time that the function is due to start and finish,**
- (iv) A short description of the nature of the function,**
- (v) State the licensable activities that will be carried on at the premises during the function,**
- (vi) Is the function for the whole or a part of the premises?**
- (vii) How many people are expected to attend the function?**
- (viii) Will door supervisors be employed specifically for the function?**
- (ix) If so, what are the contact details for who employs the door supervisors?**

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## NOT PROTECTIVELY MARKED

- (x) If not, how will the management committee of the club and club staff monitor the numbers present at the function?

At the discretion of West Yorkshire Police, the 14 days advance notification will be waived but only providing written notification is still provided to the police by the club prior to the event taking place;

There shall be rules of the club for the election of club members and other matters which are at the discretion of the clubs management committee.

A copy of such rules shall be deposited with the Licensing Authority and the Police on an annual basis and due at the start of every calendar year.

In addition, notice of any alteration in any of the club rules shall be given to the Licensing Authority and the Police within 14 days of the alterations being made.

A list of names and addresses of all members of the club shall be kept on the premises, to be produced at any time if requested, by an officer of the Licensing Authority or a Police Officer.

West Yorkshire Police are satisfied that the proposed measures are not adequately dealt with by other legislation.

By signing the declaration enclosed overleaf at **Part 2**, the applicant agrees to incorporate the proposed measures as conditions within the Operating Schedule for the said premises.

Upon the satisfactory completion of the declaration, West Yorkshire Police will provide notice to the Licensing Authority that our representation is withdrawn in accordance with schedule 10(a) of the Licensing Act 2003 (Hearings) Regulations 2005.

**Lynn Dobson**  
**Leeds District Licensing Officer**

NOT PROTECTIVELY MARKED

**NOT PROTECTIVELY MARKED**

**PART 2 – to be completed by the applicant or applicant's representative:**

Consent for all proposed control measures / conditions under the Licensing Act 2003.

Name & Address of Premises:

**LIBBEYS @37 LTD,  
37 MAIN STREET,  
GARFORTH,  
LEEDS LS25 7TS**

I / We .....

Confirm that I am / we are the applicant / the applicants' representative (delete as appropriate) for the premises as stated above.

In signing this document-:

- I / we agree with the measures proposed by West Yorkshire Police,
- I / we provide our consent for the Licensing Authority to incorporate the said measures into the operating schedule for the stated premises as conditions, and furthermore,
- I / we confirm the premises will then operate in accordance with those conditions agreed to.

**Signed:**

**Dated:**

**NOT PROTECTIVELY MARKED**

**PART 3 – to be completed by the applicant or applicant’s representative:**

Proposed control measures / conditions under the Licensing Act 2003

Name & Address of Premises:

**LIBBEYS @37 LTD,  
37 MAIN STREET,  
GARFORTH,  
LEEDS LS25 7TS**

I / We .....

Confirm that I am / we are the applicant / the applicants’ representative (delete as appropriate) for the premises as stated above.

I / We formally advise that we are not prepared to accept the proposed measures as suggested by the West Yorkshire Police.

In this instance we understand that West Yorkshire Police will maintain their representation to my /our application, which will now proceed to a hearing before the Licensing Sub-Committee, at which I / we will be required to attend.

**Signed:**

**Dated:**